

<b>Course Name</b>	<b>Customs Broking</b>
<b>Course Name as on Certificate</b>	<b>Programme in Customs Broking</b>
<b>Certificate Type</b>	Certificate of Completion by IIT-MADRAS
<b>Certificate Issued by</b>	IIT MADRAS
<b>Course Objectives</b>	<ol style="list-style-type: none"> <li>1. To ensure a thorough knowledge and understanding of Customs Broking Services</li> <li>2. To make students qualified and trained professionals in Customs Broking</li> <li>3. To make the student understand and handle critical situations scientifically.</li> <li>4. To learn about entire cargo work related to landing and distributing of ships as strict discipline, diligence, care &amp; planning will have been executed</li> </ol>
<b>Eligibility</b>	<ul style="list-style-type: none"> <li>• A candidate who has completed HSc or its equivalent</li> <li>• An employee with minimum one year experience in Shipping &amp; Logistics</li> </ul>
<b>Pre Requisites</b>	<ul style="list-style-type: none"> <li>• Basic Knowledge about import &amp; Export Process</li> </ul>
<b>Target Segment</b>	<ul style="list-style-type: none"> <li>• All new entrants who wish to take up commercial shipping and related logistics as a career</li> <li>• People those who are Target Participants already working in shipping or related logistics sectors</li> </ul>
<b>Course Content</b>	<b>See Enclosed Programme details – as Annexure 1</b>
<b>Pedagogy</b>	<ul style="list-style-type: none"> <li>• The Primary method of instruction will be through Online Video Classes.</li> <li>• Participants can access the courses via Desktop / Laptop / Smart phone.</li> <li>• The lectures and content are created by Logistics Experts, Eminent Trainers &amp; Experienced Academician</li> <li>• Industrial Training/ Industrial Visit</li> <li>• This programme is a Compilation of Video Lectures, Mock Tests, Quiz, Group Discussions and Case Studies.</li> </ul>
<b>Assessment</b>	The students can assess their learning by undertaking Mock Tests, Quiz and Case Studies.
<b>Programme Faculty</b>	<ul style="list-style-type: none"> <li>• Prof. Bobin Jos, Prof. Unnikrishnan, Prof. Irudayaraj and Prof. Rajendran</li> </ul>
<b>Duration</b>	70 Hours of Theory and 7 hours of Case Study.
<b>Validity</b>	Students will have to complete the programme within 90 days after registering for the course.
<b>Programme Highlights/USPs</b>	<p><b>On successful completion of the programme, you will have a good understanding of</b></p> <ul style="list-style-type: none"> <li>• To understand the role of Customs Broking in international trade</li> <li>• To understand the special requirements of Customs Broking</li> <li>• To understand the basic rationale of Customs Procedures</li> </ul>

	<ul style="list-style-type: none"> <li>• To understand the prime importance of avoiding traffic and cargo congestion</li> <li>• To be aware of the various regulatory mechanisms including user appeals against charges</li> <li>• To be aware of laws and regulations relating to the employment of dockworkers</li> <li>• To understand flow analysis of cargo in a terminal and environmental factors and constraints</li> <li>• To understand the need for a corporate analysis of financial data and for budgetary planning and control</li> <li>• To understand the different cargo-handling equipment, types, their costs and the need for maintenance management.</li> <li>• To be aware of the transfer of party from state to private ownership, methods of privatisation, sale of shares, management and employee buyouts</li> </ul> <p><b>Other Highlights:</b></p> <ul style="list-style-type: none"> <li>• Opportunity to earn a Certificate from IIT Madras.</li> <li>• Lectures imparted by Eminent Academicians and practicing Industry Experts.</li> <li>• Fully Online Pre-Recorded Course with online lectures that provides a “real” classroom experience in a “virtual” environment.</li> <li>• Seamless technology that can transmit lecture videos effectively at home broadband connection of 512 kbps.</li> <li>• User friendly and easy to use technology interface. No expensive and time-consuming software/hardware installations required at your end.</li> <li>• Through our web portal, Students are provided access to course presentations, case studies, assignments and other reference materials as applicable for specified courses</li> <li>• Learn from Anywhere – No need to travel to an institute or training centre. Learning continues even if you are traveling or not available at any specific location. You may also learn from the comfort of your home at your convenient time.</li> </ul>		
<b>Total Fees</b>		<b>Total Fees (Rs.)</b>	
	Total Programme Fee	INR 20,000 + GST as applicable	

## **Syllabus**

### **1. Introduction**

- a. Introduction to shipping
- b. Logistics Role in the Economy/Organization
- c. Logistics and Customer Service
- d. Logistics and supply chain management
- e. Five P's and 7 R's of Logistics Management
- f. Modes of Transportation
- h. World Sea Routes
- l. Major And Minor Ports In India

### **2. Logistics Services**

- a. Containerisation
- b. Ocean Freight Rates -Ocean Freight Calculation
- c. ICD, CONCOR, CFS - Functions
- d. Customs Brokers
- e. Freight Forwarders and Consolidators
- f. Shipping Agents
- g. Stevedorers
- h. Documentation

### **3. Customs and their Roles**

- a. Role of Customs
- b. Appointment of Customs Ports, Airports
- c. Ware-housing Stations
- d. Power to declare places to be Warehousing Stations
- e. Prohibitions on Importation and Exportation of Goods
- f. Power of Central Government to notify goods Precautions
- g. Detection of illegally imported goods and Prevention of the disposal there of – Sections 11C, 11E and 11F not to apply to goods in personal use
- h. Prevention or Detection of illegal import of Goods
- i. Power to exempt

### **4. Custom Broking Licensing**

- a. Custom Broking Licensing
- b. Certification and Qualifications to become a Custom Broking Agent
- c. Customs Power to bring a ceiling on the License
- d. Temporary and regular license
- e. Rule 8 -G Card
- f. Identity to enter Custom Broking

## **5. Custom Broking**

- a. Custom Broking agents duties
- b. Draw backs and Duties
- c. Restrictions of Custom Broking Agents
- d. Customs Power to advise fees chargeable by Custom Broking Agent
- e. Duties and Obligations
- f. Liabilities of Custom Broking agents
- g. Custom Broking agent and Information Technology
- h. ICE GATE and On line filing of Bills
- i. Records to be maintained by Custom Broking Agents

## **6. Import & Export Clearance Procedures**

- a. Import Bill Processing and Papers for filing Bill of Entry
- b. Apprising
- c. Open Inspection, Payment of Duties
- d. Out of Charge, Clearance of goods
- e. Duty exemption
- f. Bonding of Cargo, Ex bonding and Export Bills
- g. Factory Stuffing, Port or CFS Stuffing
- h. Supervision by Customs, Sealing and print out
- i. Comparison of Shipping Bill with Mate's Receipt and Bills of Lading

## **7. Duty & Conveyance**

- a. Levy of and exemption from Customs Duties
- b. Dutiable goods-Duty on Pilfered goods
- c. Assessment of Duty-Interest on delayed Funds
- d. Claim for Refund of Duty
- e. Indicating Amount of Duty in Price of Goods
- f. Advance Rulings
- g. Provisions to Conveyances Carrying Imported or Exported Goods

- h. Power to board Conveyances
- i. Delivery of export manifest or export report
- j. No Conveyance to leave without written order

## **8. Transshipment**

- a. Goods in Transit
- b. Transit and Transshipment of certain goods without payment
- c. Liability of duty on goods transited or transshipped
- d. Warehousing-Appointing of Public Warehouses
- e. Licensing of Private Warehouses
- f. Clearance of Warehoused goods for home consumption and Exportation  
Cancellation and return of Warehousing bond
- g. Drawback and Interest on drawback
- h. Prohibition and regulation of drawback

## **9. Essentials of Logistics**

- a. Applications of information Technology
- b. Inventory Control
- c. Decision Making
- d. Statistics of Service
- e. Technical aspects of Shipping
- f. Simulation Analysis

## **10 Case Studies**